



AGENDA

Isla Vista Community Services District Board of Directors Regular Meeting

6:00 PM, Tuesday, March 21, 2017
Community Room, 970 Embarcadero Del Mar
Isla Vista, California

Board of Directors
Ethan Bertrand PRESIDENT OF THE BOARD
Natalie Jordan VICE PRESIDENT OF THE BOARD
Spencer Brandt SECRETARY OF THE BOARD
Jay Freeman DIRECTOR
Jon Hedges DIRECTOR
Robert Geis DIRECTOR, COUNTY OF SANTA BARBARA APPOINTEE
George Thurlow DIRECTOR, UC SANTA BARBARA APPOINTEE

1. INTRODUCTION

1.1. Call to Order

The Board Meeting of March 21, 2017 was called to order at 6:02 PM by President Bertrand.

1.2. Announce that the meeting is being recorded

1.3. Roll Call

PRESENT: Bertrand, Jordan, Brandt, Freeman, Hedges, Geis, Thurlow

1.4. Reminder to Directors: Forms and Training

Directors must complete Form 700, AB 1234 training, and AB 1825 training by the respective deadlines.

1.5. Approval of Minutes of the March 7, 2017 Special Meeting

Two corrections: change date of next meeting from February 21st to March 21st, and correct each use of "caried" to "carried"

MOTION to approve the minutes of the March 7th Meeting with corrections.

MOVED BY: Thurlow; *SECONDED BY:* Geis

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

1.6. Hear reports from Members of the Board

2. PUBLIC COMMENT PERIOD

At this time, any member of the public may speak on items under the subject jurisdiction matter of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.

3. DISCUSSION AND ACTION ITEMS

3.1. Assembly Bill 722 (Limón, 37th District)

The Board of Directors will review and discuss the latest amendment to Assembly Bill 722, and consider adopting a position of support for the legislation.

MOTION to direct President of the Board to support AB 722 to the State Legislature
MOVED BY: Thurlow; SECONDED BY: Hedges

MOTION CARRIED 6 – 1 – 0 by roll call vote:

AYES: Bertrand, Jordan, Brandt, Hedges, Geis, Thurlow

NOES: Freeman

ABSTAIN: 0

ABSENT: 0

3.2. Discuss current and future funding options for the district

Discuss UCSB's pledged contribution, opportunities for grant funding, and a ballot measure for a Utility User Tax (UUT).

MOTION to authorize the President to write a letter on behalf of the Board of Directors to the Chancellor of the University asking how to proceed with requests for the \$200,00/year pledge from the University to the CSD.
MOVED BY: Jordan; SECONDED BY: Hedges

MOTION CARRIED 6 – 0 – 1 by roll call vote:

AYES: Bertrand, Jordan, Brandt, Freeman, Hedges, Geis

NOES: 0

ABSTAIN: Thurlow

ABSENT: 0

MOTION to direct Formation Committee to explore grant funding, donations, and collaborations with non-profit organizations and whether they are tax deductible.
MOVED BY: Thurlow; SECONDED BY: Brandt

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to direct the Secretary to determine if we need a taxpayer identification number and apply for a taxpayer identification number

MOVED BY: Thurlow; SECONDED BY: Jordan

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

3.3. Consider adopting a Calendar of future Meetings

Consider adopting a Future Meeting Calendar. *(See Attachment A).*

A) Adopt a Future Meeting Calendar.

B) Direct the Secretary of the Board to continue to work in consultation with the President of the Board to perform all duties necessary to schedule the meeting space in the Community Room for the requested meeting dates, post copies in public announcement spaces, and distribute the adopted schedule.

MOTION to approve the draft calendar in attachment A with a special meeting on April 11th and a regular meeting on June 20th with the removal of the April 6th special meeting.

MOVED BY: Thurlow; SECONDED BY: Hedges

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION - Direct the Secretary of the Board to continue to work in consultation with the President of the Board to perform all duties necessary to schedule the meeting space in the Community Room for the requested meeting dates, post copies in public announcement spaces, and distribute the adopted schedule.

MOVED BY: Jordan; SECONDED BY: Thurlow

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

3.4. Consider adopting policies recommended by the Policy Committee, and consider directing a Director to compile a Policy Manual

The Board will receive the recommendations of the Policy Committee, provide suggestions for the recommended policies, make any necessary changes, and take action on the recommended policies (such actions may include voting to adopt the policies). The Board will also receive a report from the Policy Committee, and consider action on the structure and operations of the committee.

A) Consider adopting policies recommended by the Policy Committee.

1. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for the Purpose of Board Policies. *(See Attachment B)*
2. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for the Amendment/Adoption of Policies. *(See Attachment C)*
3. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for the Rules of Order for Board Meetings. *(See Attachment D)*
4. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for the Board President & Vice President. *(See Attachment E)*
5. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for the Secretary of the Board. *(See Attachment F)*
6. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for Minutes of District Proceedings. *(See Attachment G)*

7. Discuss and take action on the Policy Committee's recommendation that the Board adopt a policy for Conflict of Interests. *(See Attachment H)*

B) Consider taking action to compile adopted policies into an IVCS D Policy Manual, and distribute copies to Members of the Board and the Public.

MOTION to approve policies as listed in 3.4 A, Items 3-7 as one motion unless pulled by director; adopt A) 1 with corrected spelling of "big" to "being" in sentence 2.

MOVED BY: Thurlow; SECONDED BY: Geis

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to adopt the Policy Committee's recommendation that the Board adopt a policy for the Amendment/Adoption of Policies

MOVED BY: Thurlow; SECONDED BY: Geis

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to Authorize Director Freeman to compile adopted policies into an IVCS D Policy Manual and bring draft to the next meeting

MOVED BY: Thurlow; *SECONDED BY:* Jordan

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

3.5. Consider recommendations from the Formation Committee regarding online and electronic communications

Discuss and take action on the Formation Committee's recommendations that the Board work with the IVCS D to develop a District website *(See Attachment I)*. The Board will also receive a report from the Formation Committee, and consider action on the structure and operations of the committee.

- A) Direct the Board President and the Board Secretary to work with representatives from the IVCDC to build a website for the IVCSA in compliance with State and Federal statutes and regulations that includes:
 - 1) Meeting Agendas and minutes
 - 2) Contact information and profiles of each Director
 - 3) A calendar of meetings
 - 4) Video and audio recordings of meetings and committee meetings
- B) Direct the Board President and the Secretary to bring an update to the Board at the next Regular Meeting (Tuesday, April 4, 2017).
- C) Direct each Director to create an email address specifically for district business through Gmail or some other email platform, and send an email confirmation to the Secretary of the Board.

MOTION to adopt the recommendations of the Formation Committee as found in A, B, and C under the agenda item 3.5 and direct the Secretary of the Board to apply for the appropriate .gov domain names and direct the Secretary of the Board to obtain any available and appropriate recordings of meetings.

MOVED BY: Thurlow; SECONDED BY: Geis

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

3.6. Consider recommendations regarding an internship program

The Board will receive a report from the Internship Committee, discuss the development of an internship program, and consider taking action on a proposed Memorandum of Understanding (MOU) (*See Attachment J*). The Board may also consider action on the structure and operations of the committee.

MOTION – Approve MOU as written and direct the Board President to sign the MOU with the University to create an internship program and send the Chair of the Political Science Department

MOVED BY: Jordan; SECONDED BY: Hedges

MOTION to amend the motion to state that the MOU in point 8 states that this “memorandum of understanding will terminate at the beginning UCSB’s Fall Quarter 2017.”

MOVED BY: Freeman; no second

AYES: Bertrand, Jordan, Brandt, Hedges, Geis

NOES: 0
ABSTAIN: Freeman, Thurlow
ABSENT: 0

DRAFT

MOTION to direct Internship Committee to discuss and develop recommendations for intern oversight and supervision and other tasks and the negotiation of future contracts and everything else to necessary for building a robust program

MOVED BY: Jordan; SECONDED BY: Hedges

MOTION CARRIED 6 – 0 – 1 by voice vote:

AYES: 6

NOES: 0

ABSTAIN: Thurlow

ABSENT: 0

3.7 Consider creation of a Community Engagement Committee

As introduced by Director Hedges at the last meeting, the Board may discuss and take action on the creation of a community engagement committee. Additionally, the Board will consider appointing members of the committee, and assigning responsibilities to the committee.

MOTION – Create the Community Engagement Ad Hoc Committee to ensure that in the first 5 months of the District’s operations the CSD serves the whole community and appoint Directors Hedges and Freeman as members

MOVED BY: Thurlow; SECONDED BY: Jordan

MOTION CARRIED 5 – 0 – 2 by voice vote:

AYES: 5

NOES: 0

ABSTAIN: Hedges, Freeman

ABSENT: 0

3.8 Discuss options for members of the Public to serve on Committees

The Board will discuss options related to adding members of the Public to various Committees.

MOTION – Refer to policy committee to set up policies on public participation in committees and that the committee reports back at the next meeting

MOVED BY: Thurlow; SECONDED BY: Jordan

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

4. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS

The next Regular Meeting of the Board of Directors is scheduled for April 4, 2017, at 6:00 PM in the Community Room, 970 Embarcadero del Mar.

Future agenda items:

- Future funding sources – include attachment of letter from UCSB and donations
- Update on website
- Formation committee recommendations
- External representation
- Policy committee recommendation

5. ADJOURNMENT

MOTION to adjourn.

MOVED BY: Jordan; SECONDED BY: Hedges

MOTION CARRIED UNANIMOUSLY 5 – 0 – 2 by voice vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

Meeting adjourned at 9:39 PM.

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to the Third District County Supervisor's office (805-568-2192 / gfisher@countyofsb.org) prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.

En conformidad con el Ralph M. Brown Act y la Ley de Estadounidenses con Discapacidades de 1990, una solicitud de modificación relacionadas con la discapacidad o alojamiento, incluyendo los servicios o equipos auxiliares, pueden ser realizadas por una persona con una discapacidad que requiere una modificación o alojamiento para participar en la reunión pública. Dirija todas las solicitudes y preguntas acerca de la reunión Tercer Distrito la oficina del Supervisor del Condado (805-568-2192 / gfisher@countyofsb.org) antes de la fecha de la reunión. Por favor tenga en cuenta que esta información de contacto no es la información de contacto oficial de la Isla Vista del Distrito de Servicios Comunitarios.