

BOARD OF DIRECTORS
Isla Vista Community Services District
SPECIAL MEETING MINUTES

6:00 PM, Tuesday, March 7, 2017
Community Room, 970 Embarcadero Del Mar
Isla Vista, California

Board of Directors
Ethan Bertrand PRESIDENT
Natalie Jordan VICE PRESIDENT
Spencer Brandt SECRETARY
Jay Freeman DIRECTOR
Jon Hedges DIRECTOR
Robert Geis DIRECTOR, REPRESENTING THE COUNTY OF SANTA BARBARA
<i>Vacant</i> DIRECTOR, REPRESENTING UC SANTA BARBARA

1. INTRODUCTION

1.1. Swearing in of Board Members

Directors Bertrand, Brandt, Freeman, Hedges, Jordan, Geis, and Thurlow were sworn in by First District Supervisor Das Williams.

1.2. Call to Order

Director Brandt called the Special Meeting to order at 6:07 PM on Tuesday, March 7, 2017, in the Community Room at 970 Embarcadero del Mar, Isla Vista, CA.

1.3. Roll Call

DIRECTORS PRESENT: Bertrand, Brandt, Freeman, Hedges, Jordan, Geis, & Thurlow.

1.4. Receive the appointment of Director Robert Geis, appointed by the Santa Barbara County Board of Supervisors.

MOTION: to accept the appointment of Robert Geis, representing the County of Santa Barbara, to a term expiring on December 7, 2018.

MOVED BY: Brandt; *SECONDED BY:* Jordan

MOTION CARRIED 5 – 0 – 2 by roll call vote:

AYES: Bertrand, Brandt, Freeman, Hedges, Jordan

NOES: 0

ABSTAIN: Geis, Thurlow

ABSENT: 0

1.5. Receive the appointment of the Director appointed by the Chancellor of the University of California, Santa Barbara.

MOTION: to accept the appointment of George Thurlow to a four-year term, expiring on December 4, 2020.

MOVED BY: Hedges; *SECONDED BY:* Bertrand

MOTION CARRIED 6 – 0 – 1 by roll call vote:

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan

NOES: 0

ABSTAIN: Thurlow

ABSENT: 0

1.6. Election of President and Vice President of the Board of Directors (pursuant to California Government Code § 61043b).

MOTION: to nominate Director Ethan Bertrand as President of the Board.

MOVED BY: Jordan; *SECONDED BY:* Thurlow

MOTION CARRIED 6 – 0 – 1 by roll call vote:

AYES: Brandt, Freeman, Geis, Hedges, Jordan, Thurlow

NOES: 0

ABSTAIN: Bertrand

ABSENT: 0

MOTION: to nominate Director Natalie Jordan as Vice President of the Board.

MOVED BY: Freeman; *SECONDED BY:* Thurlow

MOTION CARRIED 6 – 0 – 1 by roll call vote:

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Thurlow

NOES: 0

ABSTAIN: Jordan

ABSENT: 0

1.7. Consider the establishment of a Secretary office, and consider electing one Director to serve in this position (pursuant to California Government Code § 61043c).

MOTION: to establish the office of Secretary of the Board.

MOVED BY: Thurlow; *SECONDED BY:* Hedges

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by roll call vote:

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow

NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION: to nominate Spencer Brandt as Secretary of the Board.
MOVED BY: Jordan; *SECONDED BY:* Hedges
MOTION CARRIED 6 – 0 – 1 by roll call vote:

AYES: Bertrand, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: Brandt
ABSENT: 0

MOTION: FOR RECESS

1.8. Hear reports from Members of the Board.

Members of the Board thanked the public for attending this inaugural meeting, and discussed their hopes and aspirations for the IVCS D.

MOTION TO RECESS
MOVED BY: Jordan; *SECONDED BY:* Brandt
MOTION CARRIED BY CONSENT

Director Bertrand called the Special Meeting to order at 6:07 PM.

2. PUBLIC COMMENT PERIOD

MOTION: to move item 3.4, Report from the Office of the Third District Supervisor to the next agenda item, and immediately after, to move to Item 4.2, Consider the creation of the Formation Committee.

MOVED BY: Thurlow; *SECONDED BY:* Jordan
MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by roll call vote:

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABSENT: 0

The Board moved to Item 3.4.

3. DISCUSSION ITEMS

3.1. Board Member Forms and Training

The Board of Directors will discuss the documents and trainings for which Directors are responsible for completing, including the Form 700, AB 1234 training, and AB 1825 training.

MOTION: to table Item 3.3, Presentation of "The First Steps: A 90 Day Action Plan for the IVCS," and Item 3.5, Discuss future funding options for the District to the next meeting.

MOVED BY: Thurlow; *SECONDED BY:* Brandt
MOTION PASSES UNANIMOUSLY 7 - 0 - 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABSENT: 0

3.2. Assembly Bill 722 (Limón, 37th District)

On February 15, 2017, Assemblymember Monique Limón introduced Assembly Bill 722 to amend Assembly Bill 3 (Williams) to declare the positions of County Supervisor and Director of the Isla Vista Community Services District compatible offices. The Board of Directors will discuss this legislation.

MOTION: To bring the bill as amended back to the Board of Directors

MOVED BY: Geis; *SECONDED BY:* Brandt
MOTION CARRIED UNANIMOUSLY 7 - 0 - 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION: To move to Section 4, Action Items

MOVED BY: Jordan; *SECONDED BY:* Thurlow
MOTION CARRIED UNANIMOUSLY 7 - 0 - 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0

ABSTAIN: 0

ABSENT: 0

The Board moved to Item 4.1.

3.3. Presentation of “The First Steps: A 90 Day Action Plan for the IVCS D”

The Board of Directors will receive a presentation from Director Brandt and Director Bertrand in regard to a document they have co-authored, entitled “The First Steps: A 90 Day Action Plan for the IVCS D.” This document outlines their goals and vision for the initial operations of the District (*See Attachment A*).

3.4. Office of the Third District Supervisor

The Board of Directors will speak with Supervisor Joan Hartmann, or representatives of her office, to discuss the involvement of the County of Santa Barbara, hear any input that Supervisor Hartmann may have for the initial operations of the District, and discuss any future action items.

MOTION: To move to Item 3.2, Assembly Bill 722 (Limón, 37th District)

MOVED BY: Jordan; *SECONDED BY:* Thurlow

MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow

NOES: 0

ABSTAIN: 0

ABSENT: 0

The Board moved to Item 3.2

3.5. Discuss future funding options for the district

Discuss opportunities for grant funding, and a ballot measure for a Utility User Tax (UUT).

4. ACTION ITEMS

All actions are to be taken in accordance with California Government Code §61045b.

4.1. Consider applying for California Special District Association Membership

MOTION: To direct the Board President to apply and request a special extension for the California Special District Association 90 Day Free Trial Membership.

MOVED BY: Thurlow; *SECONDED BY:* Jordan

MOTION CARRIED, 7 – 0 – 1, by roll call vote.

AYES: Bertrand, Brandt, Freeman, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: Geis
ABSENT: 0

4.2. Consider the creation of a Formation Committee

The Formation Committee would advise the Board of Directors on issues pertaining to the formation of the district, such as obtaining legal representation and liability insurance, exploring administrative options, or carry out any other roll as directed by the Board of Directors. The Board may appoint up to three Directors to serve on this committee.

MOTION: To approve the creation of a Formation Committee with responsibilities as outlined in Item 4.2, and to add to those responsibilities financial structure of the district, and add three members to be appointed by the Board President.

MOVED BY: Thurlow; *SECONDED BY:* Jordan
MOTION CARRIED 6 – 1 – 0 by roll call vote.

AYES: Bertrand, Brandt, Geis, Hedges, Jordan, Thurlow
NOES: Freeman
ABSTAIN: 0
ABSENT: 0

4.3. Consider the creation of an Internship Committee

The Internship Program Committee would advise the Board of Directors on matters related to the development of an internship program, coordinate with University stakeholders who wish to work in partnership with this program, or carry out any other function as directed by the Board of Directors. The Board may appoint up to three Directors to serve on this committee.

MOTION: to combine 4.3 and 4.4 and approve the formation of an Internship Committee and a Policy committee with the tentative purpose as listed in the agenda and direct the committees, once established, to present a mission statement and objectives to the board of directors and the 3 directors will be appointed by the President.

MOVED BY: Jordan; *SECONDED BY:* Hedges
MOTION CARRIED 4 – 3 – 0 by roll call vote.

AYES: Geis, Hedges, Jordan, Thurlow
NOES: Bertrand, Brandt, Freeman

ABSTAIN: 0

ABSENT: 0

Items 4.3 and 4.4 were consolidated into a single item.

MOTION: to appoint Director Brandt to the Formation Committee and Policy Committee.

MOVED BY: Bertrand; **SECONDED BY:** Jordan

MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Bertrand, Freeman, Geis, Hedges, Jordan, Thurlow

NOES: 0

ABSTAIN: Brandt

ABSENT: 0

MOTION: to appoint Director Freeman to the Policy Committee.

MOVED BY: Bertrand; **SECONDED BY:** Brandt

MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Bertrand, Brandt, Geis, Hedges, Jordan, Thurlow

NOES: 0

ABSTAIN: Freeman

ABSENT: 0

MOTION: to appoint Director Geis to the Formation Committee.

MOVED BY: Bertrand; **SECONDED BY:** Jordan

MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Hedges, Jordan, Thurlow

NOES: 0

ABSTAIN: Geis

ABSENT: 0

MOTION: to appoint Director Jordan to the Policy Committee.

MOVED BY: Bertrand; **SECONDED BY:** Brandt

MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Thurlow

NOES: 0

ABSTAIN: Jordan
ABSENT: 0

MOTION: to appoint Director Thurlow to sit on the Formation Committee.

MOVED BY: Bertrand; *SECONDED BY:* Jordan
MOTION CARRIED 5 – 1 – 1 by roll call vote.

AYES: Bertrand, Brandt, Geis, Hedges, Jordan, Thurlow
NOES: Freeman
ABSTAIN: Thurlow
ABSENT: 0

MOTION: to appoint Director Thurlow to serve on the internship committee.

MOVED BY: Bertrand, *SECONDED BY:* Jordan
MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan
NOES: 0
ABSTAIN: Thurlow
ABSENT: 0

MOTION: to receive the appointment of President Bertrand to the Internship and Policy Committee.

MOVED BY: Freeman; *SECONDED BY:* Brandt
MOTION CARRIED 6 – 0 – 1 by roll call vote.

AYES: Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: Bertrand
ABSENT: 0

4.4. Consider the creation of a Policy Manual ad-hoc committee

The Policy Manual ad-hoc committee will be responsible for developing IVCS D policies and procedures, drafting an IVCS D policy manual, or carrying out any other function as directed by the Board of Directors. The Board may appoint up to three Directors to serve on this committee.

Consolidated into a single item with Item 4.3 by motion.

4.5. Consider creation of an online presence for the Isla Vista Community Services District

Discussion of the possibility of creating and maintaining an online presence for the district, such as a website, social media profiles, etc.

No action taken.

4.6. Procedures for Preparing for Future Meetings

MOTION: to set the regular board meetings for the 1st and 3rd Tuesdays of the month at 6pm at 970 Embarcadero Del Mar.

MOVED BY: Thurlow; *SECONDED BY:* Jordan
MOTION CARRIED UNANIMOUSLY 7 - 0 - 0 by a voice vote.

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION: to direct the Secretary to prepare future meeting agendas in consultation with the President until such time as the Board adopts further policy.

MOVED BY: Thurlow; *SECONDED BY:* Hedges
MOTION CARRIED UNANIMOUSLY 7 - 0 - 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION: to direct the Board President and Secretary to carry out all actions necessary to notice future meetings in compliance of the Brown Act.

MOVED BY: Thurlow; *SECONDED BY:* Jordan
MOTION CARRIED UNANIMOUSLY 7 - 0 - 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION: to move to Item 3.1, Board Member Forms and Training

MOVED BY: Brandt; *SECONDED BY:* Jordan
MOTION CARRIED UNANIMOUSLY 7 – 0 – 0 by voice vote.

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

The Board moved to item 3.1.

MOTION: To direct the Secretary to notice future committee meetings in compliance with the Brown Act.

MOVED BY: Thurlow; *SECONDED BY:* Jordan
MOTION CARRIES UNANIMOUSLY 7 – 0 – 0 by roll call vote.

AYES: Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, Thurlow
NOES: 0
ABSTAIN: 0
ABESNT: 0

5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS

The next regularly scheduled meeting date is Tuesday, March 21, 2017 at 6:00 PM.

6. ADJOURNMENT

MEETING ADJOURNED AT 11:45 PM.