



MINUTES

ISLA VISTA COMMUNITY SERVICES DISTRICT
BUDGET HEARING: FY 2017-2018

*Board of Directors Regular Meeting
6:00 PM, Tuesday, July 25, 2017
Community Room, 970 Embarcadero Del Mar
Isla Vista, California*

Ethan Bertrand
DIRECTOR
PRESIDENT

Natalie Jordan
DIRECTOR
VICE PRESIDENT

Spencer Brandt
DIRECTOR
SECRETARY

Jay Freeman
DIRECTOR

Jon Hedges
DIRECTOR

Robert Geis
DIRECTOR

George Thurlow
DIRECTOR

1. INTRODUCTION

1.1. Call to Order

Called to order at 6:05 PM.

1.2. Announce that the meeting is being recorded

1.3. Roll Call

*Directors Bertrand, Brandt, Freeman, Hedges, and Thurlow present.
Directors Geis and Jordan absent.*

1.4. Hear reports from committees

1.5. Hear reports from members of the Board

1.6. Hear report from District Counsel

2. CONSENT AGENDA

2.1. Approval of the Minutes of the July 11, 2017 Regular meeting

2.2. Approval of the Minutes of the July 20, 2017 Special meeting

MOTION to approve the July 11th minutes with corrections.

MOVED: Brandt; SECOND: Thurlow

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 2

MOTION to approve the balance of the consent agenda.

MOVED: Brandt; SECOND: Thurlow

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 2

3. PUBLIC COMMENT PERIOD

At this time, any member of the public may speak on matters within the subject jurisdiction of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.

4. DISCUSSION AND ACTION ITEMS

4.1. Receive and approve inventory of office needs

Receive a report from the Formation Committee regarding supplies and equipment, and solicit assistance from the community to fulfil these needs (*See Attachment A*).

No action taken at this time.

4.2. Obtaining a General Manager

Consider and take necessary action on recommendations from the Formation committee regarding the recruitment and retention of an interim General Manager.

MOTION to refer this item back to the Formation Committee.

MOVED: Thurlow; SECOND: Hedges

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 2

4.3. Consider recommendations regarding the Fiscal Year 2017-2018 Recommended Budget

The Board will consider recommendations from the Budget Ad-Hoc committee regarding the Fiscal Year 2017-2018 Recommended Budget. The Board retains the right to incorporate modifications into the final adopted budget, and shall include these changes as an attachment (*See Attachment B*).

- a) Consider and make adjustments to the Recommended Budget for Fiscal Year 2017-2018 (as shown in Attachment B1);
- b) Pass and adopt a Final Budget for Fiscal Year 2017-2018, with revisions incorporated.

Director Brandt exited the room at 6:50.

MOTION to approve and adopt the final budget for Fiscal Year 2017-2018 as recommended by the Budget Ad Hoc Committee, and to allow for minor edits in formatting to be made by the Budget Ad Hoc Committee and/or staff for publication

MOVED: Thurlow; SECOND: Hedges

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: 3

4.4. Office Space Update

Receive an update from President Bertrand on the status of the office space agreement and discuss plans for the initial use of the office.

No action taken at this time.

4.5. Grants, Donations, and other Funding Opportunities

The Board of Directors shall discuss and consider efforts and ideas for District funding opportunities, including fundraising, donations, grants, and tax revenue.

No action taken at this time.

4.6. Intern task management

Hear brief update from President Bertrand, Secretary Brandt, and Director Freeman on the work that they have been doing with UCSB interns. During this item, other Directors may request intern assistance with District related work.

Director Thurlow recused himself from deliberation and action by exiting the room at 7:20 PM.

No action taken at this time.

5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS

The next Regular meeting of the Board of Directors shall take place August 8, 2017, in the Community Room at 970 Embarcadero del Mar.

6. ADJOURNMENT

Motion to adjourn. (7:27)

MOVED: Hedges; SECOND: Freeman

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: 4

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to Director Ethan Bertrand, President of the Board [(805) 881-3853 / ebertrand.ivcsd@gmail.com] prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.

En conformidad con el Ralph M. Brown Act y la Ley de Estadounidenses con Discapacidades de 1990, una solicitud de modificación relacionadas con la discapacidad o alojamiento, incluyendo los servicios o equipos auxiliares, pueden ser realizadas por una persona con una discapacidad que requiere una modificación o alojamiento para participar en la reunión pública. Dirija todas las solicitudes y preguntas acerca de la reunión al Director Ethan Bertrand, Presidente de la Junta [(805) 881-3853 / Ebertrand.ivcsd@gmail.com] antes de la fecha de la reunión. Por favor tenga en cuenta que esta información de contacto no es la información de contacto oficial de la Isla Vista del Distrito de Servicios Comunitarios.

ATTACHMENT "A"

Contract between County of Santa Barbara General Services (GS) Department and the Isla Vista Community Services District (IVCSD) regarding a one-year lease of office space in Isla Vista (IV) at 970 Embarcadero del Mar to the IVCSD.

Per the 2017-2018 Santa Barbara County Budget Act, the IVCSD agrees to provide the following services benefitting the County of Santa Barbara in exchange for full and exclusive access to a currently unoccupied office space (Suite 101) as well as non-exclusive use of the adjacent Community Resource Room (Suite 102) at 970 Embarcadero del Mar in IV.

The IVCSD agrees to:

- Serve as a point of presence in helping to identify and communicate accordingly with GS staff maintenance or upkeep issues identified at 970 Embarcadero del Mar
 - i.e. Notify GS if outside trash cans are full, if Community Resource Room needs cleaning upkeep or if other building maintenance issues arise
- Take responsibility for handling scheduling requests and facilitate appropriate community usage of the Community Resource Room at 970 Embarcadero del Mar -
 - This includes setting up a calendar-reservation system for the Community Resource Room usage that will identify (with verification) the user as a non-profit or public agency, as well as completing the monthly log with each user as outlined on Exhibit "F" to be kept on file for COUNTY'S review for a period of seven (7) years, and forward copies quarterly commencing November 1, 2017 to COUNTY at the address listed in Section 24, NOTICES.
 - Managing a (set of) key(s) that unlock(s) the Community Resource Room
 - Locking and unlocking the room as necessary
 - Contributing to basic upkeep of room
 - i.e. making sure trash is collected and properly disposed of after room usage
- Take responsibility for changing the receipt paper at the County's Solar Lot Parking Meter at 881 Embarcadero Del Mar, in Isla Vista as needed
 - GS will provide a training on how to properly operate the receipt function and will provide tool necessary for this function

This contract is valid from August 1, 2017 to June 30, 2018.

List of key points of contact and titles:

- Ethan Bertrand, President of IVCSD Board (see lease for contact information)
- (Key GS staff)
 - Scott Hosking (see lease for contact information)
 - Skip Grey, Assistant Director of General Services Department
Office: (805) 568-3083

The office space at 970 Embarcadero del Mar will need to be furnished by the IVCSD and shall be accessible by any IVCSD Board members and/or IVCSD interns. The office rent includes electricity, but the IVCSD is responsible for providing for its own telephone and/or internet access. The IVCSD is required to provide proof of liability insurance.