



# MINUTES

ISLA VISTA COMMUNITY SERVICES DISTRICT

*Board of Directors Special Meeting*

*6:00 PM, Monday, June 26, 2017*

*Community Room, 970 Embarcadero Del Mar*

*Isla Vista, California*

Ethan Bertrand  
DIRECTOR  
PRESIDENT

Natalie Jordan  
DIRECTOR  
VICE PRESIDENT

Spencer Brandt  
DIRECTOR  
SECRETARY

Jay Freeman  
DIRECTOR

Jon Hedges  
DIRECTOR

Robert Geis  
DIRECTOR

George Thurlow  
DIRECTOR

## 1. INTRODUCTION

### 1.1. Call to order – Meeting Called by President Bertrand (Government Code § 54956)

*Called to order at 6:01 PM.*

### 1.2. Announce that the meeting is being recorded

### 1.3. Roll Call

*Directors Bertrand, Jordan, Brandt, Freeman, Geis, and Thurlow present.*

*Director Hedges absent.*

## 2. DISCUSSION AND ACTION ITEMS

### 2.1. Review and adopt preliminary budget for Fiscal Year 2017-2018

The Budget Ad Hoc Committee recommends accepting the "Preliminary Budget" for FY 2017-2018 as presented, while retaining the Board of Directors' right to incorporate subsequent modifications made by the Board. Final Budget will be adopted by the Board at the Board meeting on July 26, 2017.

*MOTION: Approve the Budget Ad Hoc Committee's recommended preliminary budget for Fiscal Year 2017-2018, as amended, and to direct the budget ad-hoc committee to prepare recommendations for a final budget.*

*Board Changes:*

*+\$1,000 for 7324*

*+\$600 for 7430*

*-\$1,100 for 7453*

*+\$2,300 for 7450*

*+\$4,000 for 7460*

*MOVED BY: Brandt; SECONDED BY: Geis*

*AYES: Bertrand, Jordan, Brandt, Freeman, Geis*

*NOES: 0*

*ABSTAIN: Thurlow*

*ABSENT: Hedges*

*MOTION: Set a hearing date for the adoption of the FY 2017-2018 budget for July 25th, 2017 at 6PM, instead of the July 26, 2017 date listed on the agenda of this meeting, and to authorize the President of the Board to publish all required notices in a newspaper of general circulation.*

*MOVED BY: Brandt; SECONDED BY: Thurlow*

*AYES: 6*

*NOES: 0*

*ABSTAIN: 0*

*ABSENT: 1, Hedges*

[\*See Attachment M-1 for the adopted preliminary budget.\*](#)

**2.2. Fund for Santa Barbara Emerging Needs Grant**

Discuss applying to the Fund for Santa Barbara Emerging Needs Grant Program, discuss grant content and strategy, and discuss potential uses of the grant funds if awarded (up to \$3,000 award).

MOTION: Direct President Bertrand and Director Thurlow to prepare recommendations for a grant application for resources to improve communication between the District and constituents, and to expand the community's use of the Community Room, at the next meeting of the Board of Directors.

MOVED BY: Geis; SECONDED BY: Brandt

AYES: 6

NOES:

ABSTAIN:

ABSENT: Hedges

**2.3. Review draft agreement with the County of Santa Barbara General Services Department**

Review and approve an agreement as presented by President Bertrand for the lease of office space in the Isla Vista Community Resource Building, and authorize President Bertrand to enter into an agreement upon consultation with District Legal Counsel.

*MOTION: Authorize President Bertrand to enter into the final agreement with the County of Santa Barbara General Services Department upon consultation with District Legal Counsel.*

*MOVED BY: Thurlow; SECONDED BY: Jordan*

*AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 1*

### **3. FUTURE MEETING DATES**

The next regular meeting of the Board of Directors will take place on July 11, 2017, at 6:00 PM in the Community Room, 970 Embarcadero del Mar.

### **4. ADJOURN**

MOTION to adjourn.

*First: Brandt; Second: Thurlow*

*AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 1*

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to Director Ethan Bertrand, President of the Board [(805) 881-3853 / ebertrand.ivcsd@gmail.com] prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.


**ISLA VISTA COMMUNITY SERVICES DISTRICT**

 FY 2017-2018 Preliminary Budget  
 Adopted by the Board of Directors

Line Item Account	2015/2016 Fiscal Year Actual	2016/2017 Fiscal Year Adopted Budget	2016/2017 Fiscal Year Estimated Actual	2017/2018 Fiscal Year Preliminary Budget	2017/2018 Fiscal Year Adopted Budget
<b>Source of Funds</b>					
<b>Use of Money and Property</b>					
3380 -- Interest Income	0.00	0.00	0.00	0.00	0.00
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	0.00	0.00
Use of Money and Property	0.00	0.00	0.00	0.00	0.00
<b>Intergovernmental Revenue-Other</b>					
4840 -- Other Governmental Agencies	0.00	0.00	3,000.00	31,000.00	
Intergovernmental Revenue-Other	0.00	0.00	3,000.00	31,000.00	0.00
<b>Miscellaneous Revenue</b>					
5895 -- Other Donations	0.00	0.00	1,500.00	0.00	0.00
Decrease to Fund Balance	0.00	0.00	0.00	1,800.00	
Miscellaneous Revenue	0.00	0.00	1,500.00	0.00	0.00
Source of Funds	0.00	0.00	4,500.00	32,800.00	0.00
<b>Use of Funds</b>					
<b>Salaries and Employee Benefits</b>					
6100 -- Regular Salaries	0.00	0.00	0.00	0.00	0.00
6210 -- Commissioner/Director/Trustee	0.00	0.00	0.00	0.00	0.00
Salaries and Employee Benefits	0.00	0.00	0.00	0.00	0.00
<b>Services and Supplies</b>					
7324 -- Audit and Accounting Fees	0.00	0.00	0.00	1,500.00	0.00
7430 -- Memberships	0.00	0.00	0.00	600.00	0.00
7450 -- Office Expense	0.00	0.00	0.00	3,500.00	0.00
7453 -- Copier Expense	0.00	0.00	0.00	1,500.00	0.00
7460 -- Professional & Special Service	0.00	0.00	0.00	4,000.00	0.00
7508 -- Legal Fees	0.00	0.00	0.00	6,000.00	0.00
7510 -- Contractual Services	0.00	0.00	0.00	0.00	0.00
7530 -- Publications & Legal Notices	0.00	0.00	0.00	500.00	0.00
7730 -- Transportation & Travel	0.00	0.00	0.00	0.00	0.00
7732 -- Training	0.00	0.00	0.00	1,000.00	0.00
Services and Supplies	0.00	0.00	0.00	18,600.00	0.00
<b>Other Charges</b>					
7850 -- Rents/Leases-Structure	0.00	0.00	0.00	9,000.00	0.00
7894 -- Communication Services	0.00	0.00	0.00	2,000.00	0.00
7895 -- Liability Insurance	0.00	0.00	0.00	3,200.00	0.00
Other Charges	0.00	0.00	0.00	14,200.00	0.00
<b>Increase to Fund Balance</b>					
9601 -- Residual Fund Balance-Inc/Dec	0.00	0.00	0.00	0.00	0.00
Increase to Fund Balances	0.00	0.00	0.00	0.00	0.00
Use of Funds	0.00	0.00	0.00	32,800.00	0.00
Net Financial Impact	0.00	0.00	4,500.00	0.00	0.00
Beginning Fund Balance	0.00	0.00	0.00	4,500.00	0.00
Changes in Fund Balance	0.00	0.00	4,500.00	(1,800.00)	0.00
<b>Ending Fund Balance</b>	0.00	0.00	4,500.00	2,700.00	0.00