



# MINUTES

ISLA VISTA COMMUNITY SERVICES DISTRICT

*Board of Directors Regular Meeting*

*6:00 PM, Tuesday, July 11, 2017*

*Community Room, 970 Embarcadero Del Mar*

*Isla Vista, California*

Ethan Bertrand  
DIRECTOR  
*PRESIDENT*

Natalie Jordan  
DIRECTOR  
*VICE PRESIDENT*

Spencer Brandt  
DIRECTOR  
*SECRETARY*

Jay Freeman  
DIRECTOR

Jon Hedges  
DIRECTOR

Robert Geis  
DIRECTOR

George Thurlow  
DIRECTOR

## 1. INTRODUCTION

### 1.1. Call to Order

*Called to order at 6:00 PM.*

### 1.2. Announce that the meeting is being recorded

### 1.3. Roll Call

*Directors Bertrand, Brandt, Jordan, Freeman, Hedges, Geis, Thurlow all present.*

### 1.4. Hear reports from committees

### 1.5. Hear reports from members of the Board

### 1.6. Hear report from District Counsel

## 2. CONSENT AGENDA

### 2.1. Approval of the Minutes of the June 20, 2017 Regular meeting

### 2.2. Approval of the Minutes of the June 26, 2017 Special meeting

*MOTION to approve the balance of the consent agenda.*

*MOVED: Brandt; SECOND: Thurlow*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

## 3. PUBLIC COMMENT PERIOD

*At this time, any member of the public may speak on matters within the subject jurisdiction of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.*

## 4. DISCUSSION AND ACTION ITEMS

### 4.1. Scheduling and Operating the Community Room

Discuss and take action to implement initial procedures for handling scheduling

requests for the Community Room, distributing keys, and conducting outreach for the use of the room (*See Attachment A*).

*MOTION to direct the board president to coordinate with interns in overseeing the initial scheduling and operation of the Community Room upon the District's assumption of this responsibility, effective until the Board of Directors votes to implement another system.*

*MOVED: Thurlow; SECOND: Jordan*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

**4.2. Office Space Update**

Receive an update from President Bertrand on the status of the office space agreement, consider plans for initial equipment/furnishing of the office, and also the initial use of the office (ie. establishing office hours for "constituent service center," storage of District records and documents, etc).

*MOTION to refer to the Formation Committee the development of plans for furnishing and initial equipment of the office.*

*MOVED: Thurlow; SECOND:*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

**4.3. Receive update from President Bertrand and Director Geis on their work with the County Treasury and Auditor-Controller's Office.**

President Bertrand and Director Geis will report to the Board about recent transactions made at the County Treasury, and related work conducted with the Auditor-Controller's office to document the transactions.

*No action taken at this time.*

**4.4. Fund for Santa Barbara Emerging Needs Grant update**

Director Thurlow and President Bertrand, with the assistance of Jonathan Abboud of the Isla Vista Self Governance Initiative, have been working to prepare an application for the Fund For Santa Barbara's Emerging Needs Grant.

The Board will receive an update on the application process, and provide direction for the submission of the application.

*MOTION for Director Bertrand and Director Thurlow to continue with comments in mind and submit it in a timely manner.*

*MOVED: Jordan; SECOND: Brandt*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

**4.5. Review of Preliminary Budget for Fiscal Year 2017-2018**

On June 26, the Board of Directors approved a preliminary budget for FY 2017-2018. The Board shall discuss and make amendments to the preliminary budget, to be incorporated during the approval of the final budget at the July 25 meeting of the Board of Directors (*See Attachment B*).

*No action taken at this time.*

**4.6. Consider adoption of Resolution 17-1 "Resolution of the Board of Directors of the Isla Vista Community Services District Establishing Standing and Ad Hoc Committees, Memberships, Responsibilities, Powers."**

Consider adopting a resolution establishing standing committees, as presented by District Counsel.

*MOTION to adopt Resolution 17-1, with the revision clarifying the first meeting date of the IVCSB Board of Directors, March 7th.*

*MOVED: Thurlow; SECOND: Jordan*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

**4.7. Intern task management**

Hear brief update from President Bertrand, Secretary Brandt, and Director Freeman on the work that they have been doing with UCSB interns. During this item, other Directors may request intern assistance with District related work.

*Director Thurlow recused himself from deliberation and action by exiting the room at 7:34 PM.*

*No action taken at this time.*

**4.8 Grants, Donations, and other Funding Opportunities**

The Board of Directors shall discuss and consider efforts and ideas for District funding opportunities, including fundraising, donations, grants, and tax revenue.

*Director Thurlow returned.*

*MOTION to direct the President of the Board to write a letter to the Third District Supervisor's Office requesting the transfer of the pledged \$2,000.*

*MOVED: Brandt; SECOND: Jordan*

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

**5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS**

*The next Regular meeting of the Board of Directors shall take place July 25th, 2017, in the Community Room at 970 Embarcadero del Mar.*

**6. ADJOURNMENT**

*Motion to adjourn. (7:45)*

*MOVED: Jordan; SECOND: Bertrand*

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Thurlow)