



Minutes

ISLA VISTA COMMUNITY SERVICES DISTRICT

*Board of Directors Regular Meeting
6:00 PM, Tuesday, November 28, 2017
Community Room, 970 Embarcadero Del Mar
Isla Vista, California*

Ethan Bertrand
DIRECTOR
PRESIDENT

Natalie Jordan
DIRECTOR
VICE PRESIDENT

Spencer Brandt
DIRECTOR
SECRETARY

Jay Freeman
DIRECTOR

Jon Hedges
DIRECTOR

Robert Geis
DIRECTOR

George Thurlow
DIRECTOR

1. INTRODUCTION

- 1.1. **Call to Order**
- 1.2. **Announce that the meeting is being recorded**
- 1.3. **Roll Call**
 - a. Father Jon is absent, all other members present
- 1.4. **Hear reports from members of the Board**
- 1.5. **Hear reports from standing and ad hoc committees**
- 1.6. **Hear report from District Counsel**
- 1.7. **Hear report from Interim General Manager**

2. CONSENT AGENDA

- 2.1. [Approval of the minutes of the October 24, 2017 Regular Board Meeting](#)
- 2.2. [Approval of the minutes of the November 14, 2017 Regular Board Meeting.](#)
- 2.3. [Approval of the minutes of the November 19, 2017 Special Board Meeting.](#)
- 2.4. **Authorization of payment to Aleshire & Wynder, LLP for District legal services.**
- 2.5. **Authorization of payment to the County of Santa Barbara Auditor-Controller's Office for Financial and Accounting Services.**
 - a. **\$125**

Time: 6:27

MOTION to approve the minutes of the October 24th 2017 meeting with the corrections of including the roll call, abstentions, attendance, the time when Director Thurlow left, and that no action was taken for item 4.9.

MOVED BY: Jordan, SECONDED BY: Thurlow

*AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 1 (Hedges)*

Time: 6:31

MOTION to approve minutes of the November 14, 2017 with the addition of the

meeting attendance, the time that Director Thurlow left the meeting, and the time and action of adjournment, along with the deletion of the draft notes on item 1.4.

MOVED BY: Jordan, SECONDED BY: Geis

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

Time: 6:33

MOTION to approve the November 19th special meeting minutes

MOVED BY: Jordan, SECONDED BY: Thurlow

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

Time: 6:34

MOTION to authorize payment to County of Santa Barbara Auditor-Controller's Office.

MOVED BY: Brandt, SECONDED BY: Thurlow

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

Time: 6:34

MOTION to authorize payment to Aleshire & Wynder, LLP for District legal services (\$1,000 for retainer, \$973 for litigation services, and \$82 for reimbursement).

MOVED BY: Brandt, SECONDED BY: Thurlow

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

3. PUBLIC COMMENT PERIOD

At this time, any member of the public may speak on matters within the subject jurisdiction of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.

4. DISCUSSION AND ACTION ITEMS

4.1. **Community Forum on Tenant/Landlord Mediation Services in Isla Vista**

The Board discuss with community members the service needs, priorities, and concerns in regards to tenant/landlord relations and the implementation of the District's ability to provide tenant/landlord mediation services.

No action taken.

4.2. **Budget Revisions**

The Board will review the adopted budget for FY 17-18 and consider approving budget revisions to reflect new anticipated income and expenditures for services and District administration (REQUIRES 5/7).

Time: 7:30

MOTION to increase Intergovernmental Revenue Account 4840 Other Government Agencies by \$47,016, increase Miscellaneous Revenue Account 5892 Grants Private Agencies by \$20,000, increase Appropriations by \$20,000 in the Services and Supplies Account 7460 Professional and Special Services for the Community Room Program, and increase Appropriations by \$47,016 in the Services and Supplies Contractual Services Account 7510 for the Community Services Officer Program.

MOVED BY: Thurlow, SECONDED BY: Brandt

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

4.3. **Programmatic Budgeting**

The Board will consider a proposal to move towards a structured program budget that will allow for tracking District expenditures in distinct program areas as done in the Service Plan.

Time: 7:37

MOTION to direct Director Geis, Director Bertrand, and Director Brandt to work with the General Manager and the Auditor-Controller's Office to develop a programmatic budgeting proposal to bring back to the board.

MOVED BY: Brandt, SECONDED BY: Geis

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

4.4. **Utility User Tax Ad-Hoc Committee Update**

Receive an update from the User Utility Tax Ad-Hoc Committee on the Revenue Open House on Nov 18, 2017.

No action taken.

4.5. Community Room Use and Programming

The Interim General Manager will provide the Board with an update of the use of the Community Room. The Board will continue discussions of potential uses of the Bower Foundation grant funding for programming in the community room, including collaboration with the Isla Vista Youth Projects. Finally, the Board will consider an expenditure for an Isla Vista Community Room projector.

No Action Taken.

4.6. Board Retreat Follow Up - District Vision and Mission

The Board will consider drafts of a District vision and mission statement based on the discussion held at the Nov 19 Board Retreat.

No Action Taken.

4.7. Board Retreat Follow Up - Service Prioritization

The Board will discuss and prioritize services, from its eight active powers, to focus on implementing in the next year and authorize the Interim General Manager to begin the exploratory process for the services the Board chooses.

Time: 8:24

MOTION to direct staff to start researching municipal advisory council, public works, and graffiti abatement services and report back to the board.

MOVED BY: Thurlow, SECONDED BY: Jordan

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Hedges)

4.8. Intern task management and program administration

Hear brief update from Interim General Manager Abboud on the work that he has been doing with UCSB interns.

No Action Taken.

4.9. Board Organizational Meeting

The Board will consider and select a date for its first Board Organizational meeting, during which it will elect the Board Officers, set the next Organizational Meeting, and adopt a calendar of regular meetings for the next year.

Time: 8:33

MOTION to set the Board Organizational meeting on December 12th, 2017.

MOVED BY: Thurlow, SECONDED BY: Freeman

AYES: 6

NOES: 0

ABSTAIN: 0
ABSENT: 1 (Hedges)

4.10. Cal-Card Authorization

The Board will consider authorizing the Interim General Manager to apply for a District credit card through the State of California "Cal-Card" program.

Time: 8:37
MOTION to approve with the proviso that the General Manager come back to the board with checks and balances control.
MOVED BY: Thurlow, SECONDED BY: Brandt

AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 1 (Hedges)

5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS

The next Regular Meeting of the Board of Directors will take place on December 12, 2017 at 6:00 PM in the Community Room, 970 Embarcadero del Mar.

- *large events in IV*
- *alcohol licensing report*

6. ADJOURN

Time: 8:57
MOTION to adjourn.
MOVED BY: Jordan, SECONDED BY: Brandt

AYES: 5
NOES: 0
ABSTAIN: 0
ABSENT: 2 (Hedges, Thurlow; Thurlow left meeting at 8:40)

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to Director Ethan Bertrand, President of the Board [(805) 881-3853 / ebertrand.ivcsd@gmail.com] prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.

En conformidad con el Ralph M. Brown Act y la Ley de Estadounidenses con Discapacidades de 1990, una solicitud de modificación relacionadas con la discapacidad o alojamiento, incluyendo los servicios o equipos auxiliares, pueden ser realizadas por una persona con una discapacidad que requiere una modificación o alojamiento para participar en la reunión pública. Dirija todas las solicitudes y preguntas acerca de la reunión al Director Ethan Bertrand, Presidente de la Junta [(805) 881-3853 / ebertrand.ivcsd@gmail.com] antes de la fecha de la reunión. Por favor tenga en cuenta que esta información de contacto no es la información de contacto oficial de la Isla Vista del Distrito de Servicios Comunitarios.