



MINUTES

ISLA VISTA COMMUNITY SERVICES DISTRICT

*Board of Directors Regular Meeting
6:00 PM, Tuesday, August 8, 2017
Community Room, 970 Embarcadero Del Mar
Isla Vista, California*

Ethan Bertrand
DIRECTOR
PRESIDENT

Natalie Jordan
DIRECTOR
VICE PRESIDENT

Spencer Brandt
DIRECTOR
SECRETARY

Jay Freeman
DIRECTOR

Jon Hedges
DIRECTOR

Robert Geis
DIRECTOR

George Thurlow
DIRECTOR

1. INTRODUCTION

1.1. Call to Order

Called to order at 6:01 PM.

1.2. Announce that the meeting is being recorded

1.3. Roll Call

Directors Bertrand, Brandt, Freeman, Geis, Hedges, Jordan, and Thurlow Present.

1.4. Hear reports from members of the Board

1.5. Hear reports from standing and ad hoc committees

1.6. Hear report from District Counsel

2. CONSENT AGENDA

2.1. Approval of the minutes from the July 25, 2017 Regular Meeting

*Item pulled for discussion and action.
MOTION to approve the minutes with edits.
MOVED: Brandt; SECOND: Jordan*

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

2.2. Approve and authorize execution of revised contract services agreement for interim general counsel legal services (*See Attachment A*).

- a. Approve the revised contract services agreement for interim general counsel legal services
- b. Authorize the Board President to execute the revised contract services agreement for interim general counsel legal services

Item pulled for discussion and action.

MOTION to approve and authorize execution of revised contract services agreement for interim general counsel legal services as spelled out in Attachment A., as well as the change of venue for Los Angeles County to Santa Barbara County.

MOVED: Thurlow; SECOND: Jordan

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

- 2.3.** Authorize the Board President to sign and execute payment of the first billing invoice received for service by the Santa Barbara County Auditor-Controller's Office (See Attachment C).

MOTION to pass the balance of the consent agenda.

MOVED: Jordan; SECOND: Brandt

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

3. PUBLIC COMMENT PERIOD

At this time, any member of the public may speak on matters within the subject jurisdiction of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.

4. DISCUSSION AND ACTION ITEMS

4.1. Consider recommendations to obtain the services of General Manager

Consider recommendations from the Formation Committee to solicit proposals from qualified firms to provide administrative services as interim general manager for a period of one (1) year (*See Attachment B*).

Formation Committee recommendations:

- a. Declare the District's intention to seek qualified firms to serve as interim General Manager;
- b. Approve and float the Request for Proposals as recommended by the Formation Committee;
- c. Authorize the President, in conjunction with the Secretary of the Board to take all necessary action to distribute and publicize the RFP and related materials;

- d. Adopt Resolution 17-2 to create an ad-hoc committee entitled "Interim General Manager Proposal Review Ad-Hoc Committee," to be charged with the purpose of evaluating proposals received from firms, forwarding no more than three (3) finalists to the Board of Directors, and drafting a committee report of the group's conclusions;
- e. Authorize the President of the Board to appoint no more than three (3) directors to serve on the Interim General Manager Proposal Review Ad-Hoc Committee.

Director Freeman exited the room 6:57 PM.

Director Freeman re-entered the room 6:58 PM.

MOTION to incorporate points 1-6 in Director Geis's recommended scope of services in the Draft RFP and to replace A-F in the Original Draft and that we retain point G of the Original Draft.

MOVED: Thurlow; SECOND: Brandt

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to declare the District's intention to seek qualified firms to serve as interim General Manager.

MOVED: Thurlow; SECOND: Geis

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to approve and float the Request for Proposals as recommended by the Formation Committee with amendments.

MOVED: Thurlow; SECOND: Jordan

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

MOTION to authorize the President, in conjunction with the Secretary of the Board to take all necessary action to distribute and publicize the RFP and related materials.

MOVED: Thurlow; SECOND: Jordan

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

MOTION to Adopt Resolution 17-2 to create an ad-hoc committee entitled "Interim General Manager Proposal Review Ad-Hoc Committee," to be charged with the purpose of evaluating proposals received from firms, forwarding no more than three (3) finalists to the Board of Directors, and drafting a committee report of the group's conclusions, with amendments.

MOVED: Jordan; SECOND: Thurlow

AYES: 7
NOES: 0
ABSTAIN: 0
ABSENT: 0

4.2. Roles, responsibilities, and membership of committees.

Consider and act to clarify, or make changes to, the roles, responsibilities, and membership of committees.

No action taken at this time.

4.3 Office Space Update

Receive an update from President Bertrand on the status of the office space agreement, continue to consider efforts for initial equipment/furnishing of the office, and also the initial use of the office (ie. establishing office hours for "constituent service center," storage of District records and documents, etc).

No action taken at this time.

4.4 Review draft proposal for Bower Foundation Grant

Review the draft grant proposal, authored by Director Thurlow. The Board may provide feedback on the content of the proposal, discuss the funding needs for operating the Office Space and Community Room as pertinent to the grant, and provide direction for the further revision and/or submission of the grant proposal (See Attachment D).

MOTION to take the grant as prepared by Director Thurlow and Jonathan Abboud after they've consulted with the Isla Vista Youth Projects and incorporated the changes discussed by the Board and submit it to the Bower Foundation.

MOVED: Brandt; SECOND: Jordan

AYES: 7
NOES: 0

ABSTAIN: 0

ABSENT: 0

4.5 Payment of Invoice for 17-18 General Liability Coverage by GSRMA

President Bertrand and Director Geis received a digital copy of an invoice for the IVCS D's first contribution to the Golden State Risk Management Authority for General Liability Coverage. The Board should provide direction for the payment of the invoice (See Attachment E).

Director Thurlow exited the room at 8:14 PM.

MOTION to authorize the Board President to execute payment of the 2017-2018 invoice to Golden State Risk Management Authority in full.

MOVED: Jordan; SECOND: Geis

AYES: 4

NOES: 1

ABSTAIN: 1

ABSENT: 1

4.6 Preliminary discussion of future Utility User Tax ballot measure

The IVCS D must receive voter approval for a UUT on or before January 1, 2023 (Government Code § 61250). The Board shall discuss possible timing for an election, options for the UUT rate, the process for drafting ballot language, and next steps for placing a UUT on the ballot in the future (*See Attachment F*).

No action taken at this time.

4.7 Intern task management

Hear brief update from President Bertrand, Secretary Brandt, and Director Freeman on the work that they have been doing with UCSB interns. During this item, other Directors may request intern assistance with District work.

No action taken at this time.

5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS

The next Regular Meeting of the Board of Directors will take place on August 22, 2017 at 6:00 PM in the Community Room, 970 Embarcadero del Mar.

6. ADJOURNMENT

MOTION to adjourn the meeting in honor of Kelly Pearman. A friend to Isla Vista, student leader, and recent UCSB graduate who is dearly missed by her community.

MOVED: Bertrand; SECOND: Jordan

AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 1

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to Director Ethan Bertrand, President of the Board [(805) 881-3853 / ebertrand.ivcsd@gmail.com] prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.

En conformidad con el Ralph M. Brown Act y la Ley de Estadounidenses con Discapacidades de 1990, una solicitud de modificación relacionadas con la discapacidad o alojamiento, incluyendo los servicios o equipos auxiliares, pueden ser realizadas por una persona con una discapacidad que requiere una modificación o alojamiento para participar en la reunión pública. Dirija todas las solicitudes y preguntas acerca de la reunión al Director Ethan Bertrand, Presidente de la Junta [(805) 881-3853 / ebertrand.ivcsd@gmail.com] antes de la fecha de la reunión. Por favor tenga en cuenta que esta información de contacto no es la información de contacto oficial de la Isla Vista del Distrito de Servicios Comunitarios.